



## **2023-2024 Contra Costa County Office of Education Teacher of the Year (TOY) Timeline**

<b>February 15, 2023</b>	<b>Liaisons submit the name of their District Teacher of the Year to CCCOE Communications Office to <a href="mailto:communications@cccoe.k12.ca.us">communications@cccoe.k12.ca.us</a></b>
<b>March 10, 2023</b>	<b>Completed School District TOY Applications</b> <b>Deadline:</b> The completed application in PDF format is due in the CCCOE Communications Office by 5:00 p.m. Email to <a href="mailto:communications@cccoe.k12.ca.us">communications@cccoe.k12.ca.us</a>
<b>March 13, 2023</b> <b>3 p.m. – 5 p.m.</b> <b>CCCOE Board Room</b>	<b>TOY Reception for all TOY's. Photo and Video session:</b> Held for the entire TOY Class of 2023-2024, all district TOYs must attend. <i>Photos and videos taken during this session will be used for all promotional materials and at TOY Gala on September 21.</i>
<b>March 20 – May, 2023</b>	<b>Superintendent of Schools conducts classroom visits to district TOY's.</b>
<b>March 13 – 24, 2023</b>	<b>Application Screening:</b> TOY Selection Committee will review and score all eligible TOY applications. Top four scoring applicants will be named finalists.
<b>April</b>	<b>Four TOY Finalists Announced.</b>
<b>April - May</b>	<b>Classroom Evaluations/Interviews:</b> TOY Selection Committee visits classrooms of the four TOY Finalists and conducts interviews to evaluate the candidates.
<b>June 21, 2023</b> <b>3 p.m. – 5 p.m.</b> <b>CCCOE Board Room</b>	<b>TOY Finalist Reception:</b> Four TOY Finalists give speeches, which are evaluated by a panel of community judges.
<b>July 26, 2023</b>	<b>State TOY Applications due to CCCOE Communications Office.</b>
<b>September 21, 2023</b>	<b>Contra Costa County Teacher of the Year Celebration.</b>